

## ARIZONA GEOGRAPHIC INFORMATION COUNCIL

### Executive Management Board Meeting Minutes February 5, 2004

- I. Call to Order. The Council was called to order at 9:11 a.m. by Jami Garrison, AGIC President. A count of Board Members established that a quorum was present (see attached list of attendees).
- II. Budget Update: Gary Irish, reporting on the status of the AGIC budget, indicated that as of December 1, 2003 the AGIC General account showed a balance of \$30,984.97 and the AGIC Conference account showed a balance of \$22,770.46.
- III. Annual Dues: Paulette Baker reminded the Board members that annual dues for the Board members was upcoming and that they would be invoiced.
- IV. Approval of Minutes of the November 6, 2003 Board meeting. Jami Garrison requested a motion to approve. Motion made by Rick Harrington. Seconded by Sharon Nicholson. Motion was approved unanimously.

**Action Item: AGIC Minutes approved unanimously.**

- V. Committee Reports: Each of the Committees gave a brief report on their current activities and related topics.
  - A. Administration and Legal Committee
    1. Election of Officers: Sally Powers reported that Rick Harrington and Tim Smothers were candidates for AGIC Vice-president. Rick indicated that he would be unable to fulfill the duties of the office given other obligations and withdrew his name for consideration. Sally indicated that a secret ballot would proceed and ballots were distributed amongst the Board members. Tim Smothers was elected unanimously to the office of AGIC Vice-president.
    2. Bylaw Changes: Tim Smothers indicated that a draft of proposed bylaw changes had been distributed to the Board members. Tim said that most of the changes were fixes for spelling or grammatical errors, but also that the term of officers was changed to reflect the current cycle of Board meetings, and that officers would serve terms beginning in February. Rick Trapp indicated that Article IX, Section 3 was unclear and needed to be fixed. Gene Trobia moved that Article IX, Section 3 be clarified, subject to grammatical and notes cleanup as long as the content of the article was not changed and that the bylaws as amended by adopted by the Board. Seconded by Rick Trapp. Motion was approved unanimously.

**Action Item: AGIC Bylaws to be amended and adopted.**

3. AGIC Planning Activities: Tim Smothers indicated that a planning session would be held as scheduled in the afternoon to discuss the direction of AGIC activities. Tim indicated that the outcome of the afternoon session would be a plan for producing a document tentatively called "Digital Arizona," which would be modeled on the Digital Texas document. Digital Arizona would serve as an informational and promotional document for AGIC. It would define goals, tasks and information regarding AGIC related efforts.
4. Arizona Geospatial Efforts: Tim Smothers reported that Arizona Professional Land Surveyors Association (APLS) was looking at changing the structure of their organization to accommodate other geospatial professionals beyond surveyors. Tim recounted the history of the planning efforts related to this and the outcomes of these efforts. He reported that these efforts are ongoing and he would keep the Board informed of these continuing activities.

**B. Conference Committee**

Eva Reid reported that the location and dates of the 2004 Conference had been finalized to be held in Prescott on October 27-29, 2004. Eva also indicated that she was in the process of tracking down outstanding payments from the 2003 Conference and had accounted for approximately 80% of those registrations.

**C. Education Committee**

Shea Lemar reported that Eva Reid and Jason Howard had spoken to a class at Maricopa Community College regarding their individual experiences in the GIS profession. Shea also reported that the Internet Mapping User Group meeting, held on January 29 was a success, and that the Education Committee expects to hold the meetings every six months. Shea indicated that ESRI would remain as an invited guest to the user group meetings. Discussion followed to pursue the demand for other Internet map server technology needs and possibly schedule additional events or provide information on other events to the Arizona GIS community. Finally, Shea announced that the Committee would be working with the Arizona Science Center to implement a tech team project for getting GIS into high schools.

**D. Imagery Committee**

Gene Trobia indicated that Tom Sturm would no longer serve on the AGIC Board and would no longer chair the Imagery Committee. Gene suggested Tom Summers of ADEQ as Imagery Committee chair. Gene also reported that the State Cartographer's Office is working on a survey of orthoimagery activities in Arizona.

E. Cadastral Committee

Gene Trobia suggested that the Parcel Identification Committee be renamed the Cadastral Committee. Dave Minkel discussed the Height Modernization Forum to be held in Phoenix, April 28, 2004. Gene moved that AGIC sanction and sponsor the Height Modernization Forum. Seconded by Dave Minkel, who stated that the Height Modernization Forum was not intended as an information gathering activity regarding Arizona's Height Modernization needs. Motion was approved unanimously.

**Action Item: AGIC will sanction and sponsor the Height Modernization Forum to be held by the National Geodetic Survey in Phoenix.**

F. Technology Committee

Gary Irish indicated that while the Technology Committee had held no meetings recently, the Arizona State Land Department will establish a server that will serve as a data repository.

G. Homeland Security Committee

Jason Howard discussed the Arizona Map ArcIMS project underway at the State Cartographer's Office. He stated that as soon as the site is ready to be tested, the URL would be sent to the Board members so they could check the site and provide comments to Jason.

Sharon Nicholson discussed the Arizona Portal concept very briefly, indicating that it would be a way of getting recognition for AGIC.

Gene Trobia stated that he had requested a set of NavTech data for Arizona for evaluation. When it arrives he will make it available to members to evaluate the data in their area.

Sharon Nicholson indicated that Kathy Hassett had been reassigned and she would not be participating in Board activities.

H. Outreach Committee

Santiago Garcia reported that AGIC member status will not be open to the public. Gene confirmed that the Attorney General's Office initial comments indicate that as an Executive Board, AGIC Board members are appointed by the Governor. It was suggested that participation in AGIC already exists through the committee structure.

Santiago next discussed tribal representation on the Board, and reminded the Board that the Inter-Tribal Council (ITC) had declined an invitation by the Outreach Committee to join AGIC. As an alternative, Santiago proposed Denise Price from the Ak-Chin Reservation. Sharon Nicholson indicated that due to Ak-Chin policy, it would be necessary for AGIC to send an official notice to the

Ak-Chin Council requesting Denise's participation on the Board. Gary Irish questioned what Denise would be representing and would not a more general organization be better suited to membership on the Board, as opposed to a single Indian Nation. Dave Minkel asked if the ITC would agree to have Denise Price represent them on the Board. Gene Trobia suggested it was not the place of the Board to second guess the ITC. Sharon Nicholson requested the Outreach Committee send a letter to all the tribes in Arizona asking for candidates to sit on the Board to represent the interests of the tribes, and all candidate applications would be sent to the Governor's Office. It was determined that options would be discussed with the Governor's Office and we would seek direction on how best to proceed.

Additionally, Santiago indicated that AGIC will be participating in the dedication ceremony of a bronze disk marking the 2000 Census center of population in Arizona. Santiago said that there will be a map gallery and suggested that AGIC participate as a group. Santiago stated that member agencies could also participate by contributing maps for the event.

VI. NSGIC Report

Gene Trobia reported briefly that NSGIC has signed an MOU with the US Geological Survey in support of the National Map. He also stated that he was involved in a proposal to provide input to the USGS on state roles and needs regarding the implementation of the National Map.

VII. Miscellaneous Announcements

Tom Sturm reported that the 1/3 arc-second National Elevation Dataset (NED) was complete for Arizona and to contact him for more information. Gene Trobia indicated that he had discussed this with Dave Wilson at the BLM State Office, and that Dave was willing to purchase the 1/3 arc-second NED if funding was available. In any case, purchase of the data would be made and provided to members as soon as possible.

Jami Garrison presented plaques to Gregory Tuttle and Tom Sturm for their work on the AGIC Board.

Sharon Nicholson presented Jami Garrison with a plaque thanking her for her service as the president of AGIC.

VIII. Call to the Public.

No input from public participants.

IX. Next Meeting and Location.

The next AGIC Board meeting will be held May 6, 2004, time and location to be announced.

Adjourn: Meeting adjourned at 12:19 p.m.

**Attendees:****Executive Management Board**

Lisa Danka, Arizona Department of Commerce  
Jami Garrison, Arizona Department of Transportation, President  
Victor Gass, Arizona Department of Environmental Quality  
Richard Harrington, Southern Arizona Geographic Information System  
Gary Irish, Arizona State Land Department  
Jackson Johnson, Bureau of Land Management  
Susan Kanzler, Arizona Department of Economic Security (alternate)  
Mele Koneya, Maricopa Association of Governments (alternate)  
Shea Lemar, Arizona State University (alternate)  
Dave Minkel, National Geodetic Survey  
Tom Morrison, Arizona Department of Revenue (alternate)  
Sharon Nicholson, Arizona Department of Public Safety, Vice-president  
Sally Powers, Arizona Game and Fish Department  
Timothy Smothers, League of Arizona Cities and Towns  
Tom Sturm, US Geological Survey  
Richard Trapp, Arizona Geological Survey (alternate)  
Gene Trobia, Arizona State Cartographer's Office  
Craig Wissler, University of Arizona

**Other Attendees:**

Paulette Baker, Arizona State Land Department  
Glen Buettner, Arizona Geographic Information Council (intern)  
Seth Franzman, public  
Santiago Garcia, City of Peoria  
Jason Howard, Arizona State Cartographer's Office  
Eva Reid, Arizona Department of Transportation  
Ed Pfeifer, US Geological Survey